

LVCEA SUGGESTION FORM

A suggestion is an idea that will benefit the Association by solving a problem, reducing costs, improving operations or procedures, enhancing customer service, eliminating waste or spoilage, or making the Association a better or safer place to work. Statements of problems without accompanying solutions, or recommendations are not appropriate suggestions. If you have questions contact the LVCEA office at 649-6606.

Employee Name: _____ Position: _____

Dept.: _____ Div: _____ Date: _____

Phone #: _____ E-mail: _____

Description of the problem or condition to be improved:

Explanation of the proposed solution or improvement:

Reasons why it should be implemented:

Employee's signature: _____

Thank you for taking time to improve the Las Vegas City Employees' Association.
